

Use this form to request a post discount for late payment of rates.

Your property details: (You **MUST** complete one form per property)

Assessment No:	Lot No:	Registered Plan No:
Property Address:		
Suburb:	State:	Postcode:

Reason for application: (Refer to Post Rates Discount Council Policy)

Please tick one (1) ☐ Section 3.1 – Extraordinary Circumstances ☐ Section 3.2 – Delivery Difficulties ☐ Section 3.3 – Payment Errors ☐ Section 3.4 – Administrative Errors
Brief description <i>(including supporting documents)</i>:

Owner(s) details:

Company Name: <i>(if applicable)</i>		
Owner's Name(s):		
Postal Address:		
Suburb:	State:	Postcode:
Phone:	Email:	

Declaration: I understand / agree,

- this is an application only and the rates discount may not be granted.
- payment of net rates balance to be made at time of application.
- should the discount not be granted, full payment of rates will be made as specified in Council's response letter.
- the information shown on this application is true and correct.

Owner's Name: _____ Signature: _____ Date: ____/____/____

Owner's Name: _____ Signature: _____ Date: ____/____/____

Owner's Name: _____ Signature: _____ Date: ____/____/____

OFFICE USE ONLY		
Total Rates Balance: \$	Net Due Balance: \$	Discount: \$
Paid: Yes / No		Receipt No:
CHIEF EXECUTIVE OFFICER ONLY		
Name:	☐ Approved ☐ Declined	
Signature:	Date:	