

Application for Employment

Please complete this form for **each** position being applied for.
You may wish to attach additional information such as a resume.

Position applying for:

Reference Number:

Applicant Details

Surname:

First name:

Postal Address:

Contact Number:

Alternate Number:

Email Address:

How did you hear of this position?

Balonne Shire Council Website

Balonne Shire Council Facebook

Seek.com

Balonne Beacon (Newspaper)

Other

Summary of Work History

Current Employer:

Commenced:

Location:

Main Duties:

Previous Employer:

Commenced:

Location:

Ceased:

Main Duties:

Previous Employer:

Commenced:

Application for Employment

Location:

Ceased:

Main Duties:

Work Related Referees

Please list the names of two (2) professional referees who are in a position to provide a reference about your past work performance:

Name:

Contact Number:

Organisation:

Direct Supervisor? Yes No

Name:

Contact Number:

Organisation:

Direct Supervisor? Yes No

Applicant Declaration

I certify that the information contained in this Application for Employment Form and any other written information submitted as part of my application is true and complete to the best of my knowledge. I understand that should I provide untruthful or misleading information, this application may be rejected or my employment subsequently terminated. I understand that I will be required to present original qualifications upon commencement of employment. I understand that I may be required to undergo a pre-employment functional assessment, criminal history check and/or psychometric testing prior to commencement of employment.

Signature:

Date:
