

# 2020 GUIDELINES AND NOMINATION KIT



# Australia Day

# AUSTRALIA DAY 2020 GUIDELINES AND HINTS

Balonne Shire Council would like to invite its communities to 'celebrate what's great about Australia' in preparation for our Australia Day activities and events in 2020. To help us prepare nominations are now sought for Balonne's annual Australia Day Awards. Council invites your nomination of individuals and/or groups who have made significant contributions to their community, and the Balonne region, in 2019.

The guidelines provide information relating to:

- The awards available for nomination
- The eligibility criteria for each award

Let's find the time to 'celebrate what's great' and recognise those who work tirelessly for our communities.

If you require further information please contact Council on 4620 8888 or [council@balonne.qld.gov.au](mailto:council@balonne.qld.gov.au)

## AWARDS

- Citizen of the Year Award (over 18 years);
- Young Citizen of the Year Award (under 18 years);
- Community Event Award;
- Community Service Award;
- Sports Achievement Medallion (over 18 years);
- Sports Achievement Medallion (under 18 years);
- Sports Achievement Medallion (Administrator, etc);
- Cultural Achievement Medallion (over 18 years);
- Cultural Achievement Medallion (under 18 years).

## General Criteria for all Awards

- Nominees must be Australian citizens and are permanent residents of Balonne Shire or residents of the Shire during 2019
- Awards will not be granted posthumously
- Unsuccessful nominees may be re-nominated in subsequent years
- Self-nominations will not be accepted
- A person can be nominated in more than one category however cannot receive more than one award per year.

Nomination Forms:

- Citizen and Young Citizen Awards
- Community Event of the Year Award
- Community Service Award
- Sports Award
- Cultural Award

## HELPFUL HINTS

We have a few hints to help you fill out the nomination form correctly:

- Fill out as much of the form as possible
- Include the nominee's date of birth. If unknown then insert an approximate age instead
- Include any supporting documentation with your nomination. Suggestions include personal references, relevant newspaper articles or resume
- Please do not nominate the same person more than once for the same award. There are specific selection criteria to determine a nominee's selection. The frequency of a person's nomination is not one of the criteria for selection
- When filling out the nominee's details on the nomination form, consider the following:
  - In what area and/or roles has the person excelled?
  - How have they excelled? How has their achievement been greater than what might normally be expected of a person performing such a role?
  - How much of their work has been voluntary?
  - Have they helped towards making the community a better place?
  - Has the person overcome particular challenges or adversities to attain their achievement? How difficult has their achievement been?
  - Has the person won any other awards or received recognition elsewhere?
  - Does the person make you proud to be Australian? If so, how?
  - What personal qualities make the person inspirational?
  - Why should other Australians look to the person as a role model?
  - Has the person shown great bravery in a situation? Have they demonstrated particular strengths of character which are worthy of note?
- The following are examples of supporting documents that can be attached to the nomination:
  - Personal references
  - Portfolios
  - Resumes
  - Newspaper articles

## SELECTION CRITERIA GUIDELINES

1. **Persons who have made a noteworthy contribution during the current year and/or given outstanding service to the local community over a number of years.**

### **1a. Australia Day Citizen Award**

To be eligible, the person must be 18 years or older on 26<sup>th</sup> January 2020.

### **1b. Australia Day Young Citizen Award**

To be eligible the person must be not more than 18 years of age on 26<sup>th</sup> January 2020.

2. **Community Event of the Year Award**

Presented to the person or group who has staged the most outstanding community event during the year.

3. **Community Service Award**

Presented to the person who has made a noteworthy contribution during the current year and/or given outstanding service to the local community over a number of years shall be eligible.

4. **Persons who have a noteworthy record of achievement in Sport, or have made a significant contribution to sport as a Coach, Official or Administrator.**

### **4a. Australia Day Sports Award**

To be eligible, the person must be 18 years or older on 26<sup>th</sup> January 2020.

### **4b. Australia Day Junior Sports Award**

To be eligible, the person must be not more than 18 years of age on 26<sup>th</sup> January 2020.

### **4c. Australia Day Sports Administrator Award**

To be eligible, the person must be a duly appointed Coach, Official, or Administrator.

5. **Persons who have made a noteworthy contribution to the cultural life of the local community or an outstanding achievement in cultural activity(ies).**

### **5a. Australia Day Cultural Award**

To be eligible, the person must be 18 years or older on 26<sup>th</sup> January 2020.

### **5b. Australia Day Junior Cultural Award**

To be eligible, the person must not be more than 18 years on 26<sup>th</sup> January 2020.

A copy of the nomination forms may be obtained by contacting Mrs Mareea Lochel at the Shire Office (07) 4620 8888. Forms may also be downloaded from the Council's Website at [www.balonne.qld.gov.au](http://www.balonne.qld.gov.au)

**PLEASE SEND COMPLETED FORM TO:**

Chief Executive Officer  
Balonne Shire Council  
PO Box 201  
ST. GEORGE. 4487

***Nominations close on Friday, 29<sup>th</sup> November 2019 at 4.00pm.***