

Balonne Shire Council invites offers with the following requirements of the spend thresholds for a **small, medium and large sized contract**.

<b>Quote Process</b>	<b>Small Sized Contracts</b>	
	Under <b>\$1000</b> Ex GST	No formal process. Based on Sound contracting principles.
	More than <b>\$1000</b> but less than <b>\$5000</b> ex GST	At least 2 verbal quotes
	More than <b>\$5000</b> But less than <b>\$15,000</b> ex GST	At least 2 written quotes
	<b>Medium Sized Contracts</b>	
	More than <b>\$15,000</b> but less than <b>\$200,000</b> ex GST	At least 3 written quotes
<b>Tender Process</b>	<b>Large Sized Contracts</b>	
	More than <b>\$200,000</b> ex GST	Public invitations to offer (tender)

1. Exceptions to this tabled process are set out in Council's Purchasing Policy.
2. All figures are exclusive of GST.
3. Regulation means the *Local Government Regulation (Qld) 2012*.
4. Council will undertake this process even if it decides not to accept any of the quotes or tenders it receives.

If a Quote or Tender is accepted, Council must accept the Quote or Tender most advantageous to it having regard to the sound contraction principles.

**\*What are the sound contraction principles?**

- Value for money
- Open and effective communication
- the development of competitive local business and industry
- environment protection
- ethical behaviour and fair dealing