

# Expression of Interest

## Independent Audit & Risk Committee Chair



Council is seeking expressions of interest from suitably qualified and experienced individuals to fill the vacancy of Independent Chair on the Balonne Shire Council Audit & Risk Committee.

The Audit & Risk Committee is a source of independent advice to the Council and the CEO regarding finance, governance, risk management and audit related matters. The Committee meets approximately four times per financial year at Council's Administration Office in St George.

The Independent Chair must not be a current Councillor or staff member of the Council. They must be of good character and free of any criminal convictions. The Audit & Risk Committee is looking for a person with experience and/or professional qualifications in Accounting, Finance, Business or Risk Management. Previous experience on a Board or in local government would be an advantage. The Independent Chair will be subject to Council's Code of Conduct and required to Chair the Audit & Risk Committee in accordance with the Terms of Reference.

Applicants must either hold a current ABN or be willing to apply for one.

If you are interested please complete the attached expression of interest form, highlight your suitability for the role and nominate at least two referees. You may also provide a copy of your resume.

Please nominate your preferred meeting fee (as an hourly rate or set fee) and any estimated travel expense requirements for Council's consideration. Meetings generally go for 2-3 hours and will require the Independent Chair to review the agenda papers in preparation for the meeting, Chair the meetings and sign the minutes as true and correct record of meetings.

Travel is generally reimbursed based on the number of km x the ATO reimbursement rate. Accommodation may be considered for those more than 100km from St George. Expressions of interest must be forwarded to [council@Balonne.qld.gov.au](mailto:council@Balonne.qld.gov.au) by 5:00pm 31 October 2021.

The existing Chair's term concludes on 31 December 2021 and it would be expected that the incoming Chair would be available for an induction ahead of the first meeting to be scheduled in late February early March 2022.

For confidential enquiries, please contact the Director Finance & Corporate Services, Michelle Clarke on (07) 4620 8819.

Chief Executive Officer

Balonne Shire Council

PO Box 201

St George Qld 4487

Emailed [council@balonne.qld.gov.au](mailto:council@balonne.qld.gov.au)

# EXPRESSION OF INTEREST

## INDEPENDENT AUDIT COMMITTEE CHAIR

Name:	
Business Name:	
Address:	
Phone:	
Mobile:	
Email:	
ABN	
Meetings Fees	\$_____ Meeting fee (supply hourly rate Or set fee)
Estimated travel expenses	_____ estimated Km Other: _____
Summary of experience	



Referees	
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As a signatory to this form I understand that this is an expression of interest only and council has absolute discretion whether to proceed to negotiation with interested parties.

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Signature/s

Dated:-----