

Application for Employment

Please complete this form for **each** position being applied for.

You **must** attach a resume to your application.

You may also wish to attach additional supporting documentation.

Position applying for: Casual Visitor Services Officer	Reference Number: 2021-048
Applicant Details	
Surname:	First name:
Postal Address:	
Contact Number:	Alternate Number:
Email Address:	
Summary of Work History	
Current Employer:	Commenced: / /
Location:	
Main Duties:	
Previous Employer:	Commenced: / /
Location:	Concluded: / /
Main Duties:	
Previous Employer:	Commenced: / /
Location:	Concluded: / /
Main Duties:	

Application for Employment

Licences, Tickets and Qualifications

C – Car

Other:

Experience

Have you ever performed in a supervisory role? Yes No

Estimated total length of experience:

In which industry did you gain the majority of this experience?

Less than 2 years

Rural Industry

Between 2 years and 5 years

Mining Industry

Between 5 years and 10 years

Road Construction / Maintenance

More than 10 years

Other Construction / maintenance

Combination of most of the above

Other:

Application for Employment

Application Questions

Please attach a copy of your current resume and Cover Letter.

Yes

No

Do you require any special arrangements at an interview? Yes No

If yes, please provide details below

.....
.....

Do you hold a current Queensland Driver's Licence? Yes No

If yes, Number:

What is your current Residency Status?

Australian Citizen

New Zealand Citizen

A Permanent Resident of Australia

Non-citizen with a valid visa that provides work rights

Other

Do you have proof of Right to Work in Australia in accordance with the Department of Immigration and Citizenship guidelines?

Yes

No

As an employee of Balonne Shire Council, employees must agree to act in accordance with: all Council policies and procedures; Local Government Act 2009; Council's Code of Conduct; Council's Organisational Values and Behaviours; and the Certified Agreement, including being willing to work flexible hours to meet the requirements of the position.

Agree

Neither

Disagree

Where did you find this advertisement?

Facebook/Social Media

Employee Referral

Newspaper

Council Website

Other

Application for Employment

Referees

Please list the names of two (2) professional referees who are in a position to provide a reference about your work performance:

Name:

Contact Number:

Organisation:

Direct Supervisor? Yes No

Name:

Contact Number:

Organisation:

Direct Supervisor? Yes No

Declaration

I declare that, to the best of my knowledge, the answers to the questions in this application are correct, and I understand that, if any false or deliberately misleading information is given or any material fact suppressed, I will not be accepted for employment by Council. If such information or fact is discovered after I have been employed by Council, my employment may be terminated.

I understand that I may be required to undergo a pre-employment functional assessment, criminal history check, drug and alcohol test prior to commencement of employment

Applicant's Name (*Print*):

Signature :

Date :

*Thank you for your interest and for considering us as a potential employer.
Balonne Shire Council is an Equal Employment Opportunity Employer.*